

State of Colorado



DPA

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NOTICE OF RULEMAKING

TO: Secretary of State
All Departments, Agencies, Institutions and Other Interested Parties

FROM: Jeffrey C. Schutt, Director
Division of Human Resources

Date: July 16, 2004

SUBJECT: NOTICE OF PUBLIC HEARING TO CONSIDER ADOPTION OF
PERMANENT ADMINISTRATIVE PROCEDURES, 4 CCR 801

The State Personnel Director will hold a public hearing on Thursday, September 2, 2004, to consider adoption of permanent administrative procedures pertaining to employment lists and referrals to reflect procedural changes. The amendment will eliminate ambiguities and provide clearer guidance to users of the Director's administrative procedures. The following procedures are considered for amendment:

Employment Lists

P-4-15—Proposed changes will clarify reasons for removal from employment lists.

Referrals

P-4-17—Proposed changes are being considered for multiple vacancies.

The September 2, 2004, public hearing will commence at 10:00 a.m. in conference room 318 of the Centennial Building, 1313 Sherman Street, Denver. All interested persons are urged to attend this public hearing and to submit written comments concerning the proposed administrative procedures to the State Personnel Director for the Director's consideration. Written comments should be submitted no later than close of business on September 1, 2004.

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires a special accommodation to participate in this public hearing, please notify Judi Karg at 303-866-2391 by August 26, 2004.

The proposed administrative procedures and the proposed statement of basis, specific statutory authority and purpose will be available for review by interested persons on or before close of business August 26, 2004, at 1600 Broadway, Suite 1030, Denver, Colorado 80202 and 1313 Sherman Street, Room 122, Denver, Colorado 80203 and on the web at <http://www.colorado.gov/dpa/dhr/>.

The State Personnel Director's authority to adopt these administrative procedures is enumerated in:

Colorado Constitution, Article XII, Sections 13 and 14

State Personnel System Act, Section 24-50-101, et. seq., including, but not limited to:

Section 24-50-101(3) (c), CRS (2003);
Section 24-50-102, CRS (2003);
Section 24-50-112.5, CRS (2003); and
CAPE v. Lamm, 677 P2d 1350 (Colo. 1984).